ENDING OR REVOKING OR "TAKING BACK" THE POWER OF ATTORNEY

Use a letter or form like this when concerned that someone is not doing right by you with the powers you gave them after you signed a power of attorney document and you no longer want them to be your agent. Keep a copy of the letter for your files too. Open this letter in Adobe Acrobat Reader then press the "tab" key to advance to each field. Fill in the required information and then print the letter. The gray boxes, like this one, will not print.

Begin by pressing the "tab" key.

Copies should also be delivered as soon as you can to any of the people, businesses or financial institutions who have been involved with the agent (your bank, for instance).

This letter is to...

TO: _____

Address Line 1: _____

Address Line 2: _____

City, State Zip _____

Dear _____

I write to tell you that you no longer have my permission to act as my agent or on my behalf any longer. This means I am revoking your authority to act on my behalf under any power of attorney I may have signed before this date.

I also write to request an accounting from you. In the accounting please provide me a list (including address and phone) of the people and places where you have used the power of attorney. Also please provide an accounting, or explanation, of the money you spent of mine (who, where, why, when, and how much) as well as any other important transactions you made under the power of attorney including things like land sales or transfers, investment changes, and so on.

Thank you for attending to this at once. You may send the accounting information to the address below.

Sincerely,

sign here and date after printing

_____

Signature Date

Your Name FROM: _____

Your Street Address _____

Your Street Address _____

Your City, State ZIP _____